

COURSE OVERVIEW

INTRODUCTION TO PUBLIC ADMINISTRATION

Here is a quick overview of your course plus useful information about navigating the online platform.

Your semester starts once you have completed your onboarding.



***Tomorrow belongs to people
who prepare for it today.*** - AFRICAN PROVERB



PROGRAMME OVERVIEW

Your course will unpack the foundational concepts and principles of public administration so you can better understand its crucial role in government. You will focus on pertinent topics such as the role of technology in government, ethics and values, legislation and more.

WHAT YOU WILL LEARN

Your course contains 7 substantive modules/units. See an overview below:

- Define public administration as a discipline and field of practice, related to other disciplines.
- Explain the structure and functions of the South African Government, and discuss the roles of Government officials (elected and non-elected).
- Differentiate between public and private sectors.
- Outline the principles, nature, and scope of public administration.
- Explain the role of technology in public admin, in the era of the 4th industrial revolution and the Covid 19 pandemic.
- Outline the values that govern the practice of public administration to build an ethical public service.

ASSESSMENT INFO

You must submit and pass formative assessments that are compulsory for each unit, and then also one summative assessment at the end of your course. All assessments are completed online via a digital quiz on the student portal.

EXPERTISE YOU CAN TRUST

- | 19 YEARS OF INNOVATIVE LEARNING
- | OVER 50,000 SUCCESSFUL STUDENTS
- | ENDORSED BY SAIOSH AND OPSA
- | REGISTERED AND ACCREDITED WITH SAQA AND DHET
- | CURRICULA DEVELOPED BY LEADING ACADEMICS AND INDUSTRY EXPERTS
- | QUALITY ASSURED QUALIFICATIONS

- 3 months
- ± 8h study time per week
- Fully online | Mobile friendly
- Earn an industry-ready certificate

HOW TO STUDY ONLINE

You will study entirely online, using our iQ Virtual Campus as follows:

- Log into your profile.
- Complete the Onboarding (including New Rules).

Your course starts once you have completed your Student Onboarding on the Virtual Campus, where you will gain access to the Programme rules and your Programme Guide.

Content for each module will be made available based on a structured learning path to guide you through the learning process over a fixed period. For your convenience, the study guide units for each module are available separately in the respective unit sections on the learning platform (in digital format).

You can download this for offline use.

ACADEMIC SUPPORT

We understand that studying online can sometimes be isolating and challenging, so we have worked hard to ensure your course is interactive and you are supported to ensure academic success. If you need to contact your course coordinator or require admin or account related support, complete a form for assistance, [click here](#).

