

## COURSE OVERVIEW

# INTRODUCTION TO FACILITIES MANAGEMENT

**Here is a quick overview of your course plus useful information about navigating the online platform.**

Your semester starts once you have completed your onboarding.



***Tomorrow belongs to people  
who prepare for it today.*** -AFRICAN PROVERB



## PROGRAMME OVERVIEW

This short course builds your foundational knowledge of Facilities Management (FM) and its role in creating safe and efficient workplaces. You will explore key principles and functions such as maintenance, safety, service delivery, finances, technology, and stakeholder communication. The course prepares you for entry-level roles and further learning opportunities within facilities and property environments.

## WHAT YOU WILL LEARN

Your course contains 9 substantive modules/units. See an overview below:

- Explain the scope, purpose, and functions of Facilities Management (FM)
- Apply basic maintenance and asset management principles
- Identify basic building systems and infrastructure
- Recognise occupational health, safety, and environmental requirements
- Explain how facilities services are planned, monitored, and supported
- Apply basic space and workplace management principles
- Understand financial, procurement, and contract management in FM
- Identify the role of technology and systems in FM
- Communicate effectively with stakeholders

## ASSESSMENT INFO

Students must complete and submit various formative and summative assessments for each module. Refer to the Programme Guide on the Virtual Campus for information on assessments in this programme. The formative assessments contributes 40% to the final course mark, while the summative assessment contributes 60%. So the final pass mark for your course is 50%.

### EXPERTISE YOU CAN TRUST

- | 20 YEARS OF INNOVATIVE LEARNING
- | OVER 50,000 SUCCESSFUL STUDENTS
- | CURRICULA DEVELOPED BY LEADING ACADEMICS AND INDUSTRY EXPERTS
- | QUALITY ASSURED QUALIFICATIONS

- 3 months
- ± 8h Study time per week per module
- Fully online | Mobile friendly
- Earn an industry-ready certificate

## HOW TO STUDY ONLINE

You will study entirely online, using our iQ Virtual Campus as follows:

- Log into your profile.
- Complete the Onboarding (including New Rules).

Your course starts once you have completed your Student Onboarding on the Virtual Campus, where you will gain access to the Programme rules and your Programme Guide.

Content for each module will be made available based on a structured learning path to guide you through the learning process over a fixed period. For your convenience, the study guide units for each module are available separately in the respective unit sections on the learning platform (in digital format).

You can download this for offline use.

## ACADEMIC SUPPORT

We understand that studying online can sometimes be isolating and challenging, so we have worked hard to ensure your course is interactive and you are supported to ensure academic success. If you need to contact your course coordinator or require admin or account-related support, complete a form for assistance, [click here](#).

